

# SWIFT MECHANICAL & FABRICATION



## Schedule of Rates and Charges

This Schedule should be read and understood in conjunction with Swift Mechanical & Fabrication's Standard Commercial Credit Terms and Conditions of Trade on which basis all Goods and Services are provided.

For 'Do and Charge' work the Client will pay Swift Mechanical & Fabrication the following labour rates and charges expressed in \$AUD excluding GST.

Labour Rate	\$ Rate excluding GST
Normal hours - Fitter	130
Normal hours - Auto-electrician	130
Normal hours - Fabricator	130
Normal hours - Supervisor	250

Time is charged in minimum increments of 30 minutes. Normal Hours occur between 7.00am and 5.00pm Monday to Friday excluding Public Holidays.

After Hours occur at any time outside of Normal Hours including evenings, weekends and Public Holidays. Generally, there is negligible if any benefit to Swift Mechanical & Fabrication of work schedules involving After Hours labour, so for the benefit of all parties we encourage the scheduling and completion of all jobs within Normal Hours of work if possible.

Where the Client requires urgent completion that necessitates the payment of overtime rates to Swift Mechanical & Fabrication personnel, After Hours labour rates will apply at a surcharge of 50% on top of the base Labour Rate.

**Specialty Tooling Surcharge**

A specialty tooling surcharge of \$70.00 will be added to all applicable works.

**Incidental Hours**

Any time required of Swift Mechanical & Fabrication personnel to comply with work site or other regulations such as attending inductions and/or safety briefings, conducting safety inspections, completing Safe Work Method Statements and/or Job Safety Analysis forms, etc is charged at applicable labour rates.

**Non-standard Parts & Materials**

Swift Mechanical & Fabrication is stocked with the most common items required to perform routine repair and maintenance tasks; but if a particular item is required, a trip to the local wholesaler may be necessary. The time taken to obtain the required items will be charged to the Client at applicable labour rates, and the items obtained from the wholesaler will be charged at industry standard trade plus 30% mark up.

**Minimum Hours**

A minimum of 1 hour per person in attendance is charged for site work.

**Expenses**

All incidental expenses incurred by Swift Mechanical & Fabrication personnel in attending the work site - including but not limited to parking and tolls - are charged to the Client at cost plus 30% to offset the burden of administration and interest.

**Allowances**

Any site allowances or other site-specific payments required of Swift Mechanical & Fabrication for the performance of work are charged to the Client at cost plus 30%.

**Motor Vehicle Charges**

Unless a metropolitan Call Out Fee is applicable, \$1 per kilometre is charged to offset the cost of vehicle depreciation and fuel incurred to attend work sites.

**Plant and Equipment Charges**

All expenses incurred by Swift Mechanical & Fabrication in relation to the hire and running of any plant or equipment required to complete a job is charged to the Client at trade plus 30%. Where such plant and/or equipment is owned by Swift Mechanical & Fabrication charge is levied as if comparable plant or equipment had been hired.

**Travel and Accommodation Charges**

Travel and accommodation for attending a work site outside the metropolitan area (that is, more than 60 kilometres from the GPO) will be chargeable including labour time (Normal Hours and After Hours as applicable) and expenses which may include airfares, train-fares, taxi-fares, vehicle hire, overnight accommodation, meals, etc. Travel and accommodation arrangements booked and paid in advance by the Client will avoid the 30% expenses administration charge.

**Payment Terms and Overdue Charges**

Swift Mechanical & Fabrication issues invoices which are payable within 7 days from the issue date. Any amount overdue by 7 days will attract a late payment fee calculated at 2% of those amounts.